



SACRISTON PARISH Allotment Association
Minutes of the meeting held on the 10 July 2019
Fulforth Centre, Sacriston

Present: Chair Cllr H. Dixon, Cllr E. Waldock, Cllr D. Robson, Cllr E Metcalfe (Treasurer), Cllr R. Harrison, Cllr R Sharp, Mr. P. Dawson, Mr. R. Lomax, Mrs J. Evans (Clerk)

Apologies: Cllr B. Smith

Item No.	Subject	Discussion and Decision	Lead Cllr (s)	Action/ Timescale
1,	Welcome	The Chair welcomed everyone to the first meeting of the SAA since the AGM.	HD	
2	Previous meeting minutes and actions	. Signed as a true record		
3.	Treasurers Report	Cllr E. Metcalfe <ul style="list-style-type: none">• Expressed his concerns over the behaviour of individuals at the AGM which on occasion was totally unacceptable and not helpful to the process of restoring harmony to the Allotments.• Confirmed that the banking had not been signed over to him as the previous signature holders had not completed the correct authorisation form from the bank.• The allotment rents had been collected over 2 nights amounting to £1905 with the help of JE, RS & RL. Only one person to pay.• Outstanding payments required for PD – Postage & RL – locks for Cross lane which could not be actioned until the bank account was released to him	EM	

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		<ul style="list-style-type: none"> Still had concerns over the procurement of Gates at Daisy Hill. Further discussions took place over this issue especially with regards to DDA compliancy, tenders for the work and the quality of the installation. RESOLVED <ol style="list-style-type: none"> Further AGM meetings will be held in the Fulforth Centre PD to arrange for bank details to be signed off. JE would write to the individual who had not paid rent and give them until the end of July to pay. HD, DR & PD to undertake a site visit of Daisy Hill to examine the Gates and report findings back to the group. 	All PD JE	
4	Vacant Allotments	<p>JE confirmed the following plots to be vacant and asked the Group for authorisation to offer them to the next people on the appropriate waiting lists.</p> <p>Cross Lane D7 – to be offered to Amanda Wilson Daisy Hill 9DH – To be offered to Brian Weldon</p> RESOLVED Full Agreement	JE	
5	Representative Reports	<p>RS – Daisy Hill Nothing to report other than concern over the Gates</p> <p>RL – Cross Lane The keys for the container had still not been provided by Mr Ward and access is needed for rat poison H. Robson is having difficulty in cutting grass because of an earth bund (following road widening) can he have approval to remove it, cost estimated @ £200 PD – Cross Lane Had a concern raised about birds leaving one allotment and gaining access into another and eating seeds. Had a complaint made against him with reference to dumping plant material inappropriately. Strongly denied the allegation and assured everyone that it had been a neighbouring allotment holder and he had discussed the matter with him.</p> RESOLVED Chair thanked everyone for their reports <ul style="list-style-type: none"> Confirmation was received that the birds had been placed in a pen and no further occurrences had happened. 		

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		<ul style="list-style-type: none"> • EM – reiterated that lines of communication were now in place and if any allotment holder had a concern his contact email was on the Parish Allotment website for them to contact him and he would bring concerns back to the meeting. No one member of the committee could make a decision. • JE to write to Keith Ward and request the locks and if not provided then it would be cut off the container. 		
6	AOB	<p>HD – requested members think about becoming a member of the National Allotment Association especially for the legal advice. Discussions took place.</p> <p>RESOLVED</p> <p>The group was in agreement</p>		
7	Date of the next meeting	<p>Meeting Closed at 7.25</p> <p>Agreed Chair of Allotment Association</p> <p>Date & Time of the next meeting to be circulated pending confirmation</p>		

